

MEETING ACTION NOTES

Bert Robinson (Chair), Virigina Holtz, Bobbie
Fischler, Brenda Otey
Tom Manheim, Lisa Herrick,

December 3, 2007**12:45 pm – 2:45 pm****T-1753**

Agenda Item #	Description of Action Taken/Action Item	Owner's Name (if applicable)	Target Date (if applicable)
A.1.	<p>Old Business: The Subcommittee discussed when a draft was still “active” and agreed that once a document has been finalized, if a draft exists, it will be made available upon request.</p> <p>The Subcommittee agreed to use the City of Milpitas Open Government Ordinance as a starting point on “Litigation.”</p> <p>L. Herrick directed to draft revised language.</p> <p>On the issue of “Personnel” the Subcommittee agreed to exclude gender, age, and ethnicity. The committee also agreed to include total compensation to include salary and City-paid benefits.</p> <p>On the issue of “Bids, Contracts and Proposals,” T. Manheim/L. Herrick agreed to send the new procurement requirements and language from the charter.</p>		
A.2.	<p>Old Business: Discussion to be continued to the December 17, 2007, Subcommittee meeting.</p>		
B.	<p>New Business: No new business</p>		
C.	<p>Next Meeting: December 17, 2007</p>		
E.	<p>Public Comment: None</p>		